



# To all our Year 5/6 families

## Farewell help needed!

We will be holding another working bee to make decorations

This is scheduled between 1 pm and 4 pm on Sunday, 1 December. Everyone's welcome, even if you can only make it for an hour or so – all help is appreciated.

We need to borrow items for the night

- Surfboards
- Tropical style potted plants
- Fairy lights

If you have any of these, please let us know asap on the slip below. We would need them delivered to the school before or on Friday, 13 December (with your name attached). The Farewell is on Monday, 16 December and so any borrowed items would be ready for return on the Tuesday afternoon.

We need help setting up the hall/decorations

Most of the set-up for the Farewell will take place on Saturday, 14 December with finishing touches on the Monday. We'd love it if you can come along at some stage; please let us know if and when you can help.

We need volunteers to help pack up on the Tuesday

While some of the clearing can be done on the night, we will need to remove all decorations and clean up the hall on the Tuesday.

We will also need a couple of volunteers (preferably those returning next year) to ensure chair covers and tablecloths are washed and returned ready for 2020.

With thanks, Mr Atkinson and the Year 6 Farewell Committee

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**I can help!**

Please return this slip to the School Office asap or email us the details at [lps.farewell@gmail.com](mailto:lps.farewell@gmail.com)

**Name** \_\_\_\_\_

**Contact/Phone** \_\_\_\_\_

**I can lend items**

- Surfboards
- Plants
- Fairy lights

Details of item(s):

**I can help with**

- Set up on Saturday, 14 December morning/afternoon
- Set up on Monday, 16 December
- Pack up on Tuesday, 17 December
- Washing