



**LEURA PUBLIC SCHOOL**  
Cnr Mount Hay Rd and Willow Park Ave  
Leura, 2780  
ph : 4784 1251 fax : 4784 3156  
email : [leura-p.school@det.nsw.edu.au](mailto:leura-p.school@det.nsw.edu.au)

*respect*

*responsibility*

*resilience*

Friday 27<sup>th</sup> October 2023

**2023 YEAR 6 YEARBOOK – PERMISSION TO PUBLISH**

**OPT OUT NOTE**

**OPT OUT NOTE DUE: Tuesday 31<sup>st</sup> October 2023**

**ONLY return the form if you DO NOT give permission to publish**

Dear Stage 3 Parents/Caregivers,

This note is to provide you with information regarding the **2023 Year 6 Yearbook**, specifically **permission to publish** for students in both Year 5 and Year 6. **Please keep this page as it contains important information.**

<b>Overview:</b>	At the end of the year, Year 6 students will be presented with an A4 sized hard copy yearbook as a record of their time at Leura Public School. The 2023 edition will include photographs, student responses and a collection of articles composed by students in the Year 6 Yearbook Committee. <u>Students in Year 6 <b>will</b></u> have photographs, responses to questionnaires and articles included. Year 5 students <b>may</b> be included in some group shots.
<b>Collection and publication of student information:</b>	<b>The following information will be included in the yearbook:</b> <ul style="list-style-type: none"><li>• Photographs of individual students (Year 6 only)</li><li>• Groups of students throughout the school setting and environment, including off-site excursions and events</li><li>• Student responses to the Year 6 Yearbook questionnaire (Year 6 only)</li><li>• Note: photographs will be selected from The School Photographer as well as photographs taken by teachers</li></ul> <b>Where will information be published?</b> <p>The photographs, student responses and student articles will be printed in the 2023 Year 6 Yearbook and will be hosted on Canva Education for the duration of the design period before deletion. Student's full names may be published.</p>
<b>OPT OUT form:</b> Only return form if you DO NOT give permission to publish.	If you would <b>NOT</b> like your child's image, name, responses, or articles published as outlined above, please return the OPT OUT form to Leura Public School office by <b>Friday 27<sup>th</sup> October 2023</b> . Please note: if your child already <u>does not</u> have standard permission to publish, they will not be included in the publication and the opt out form is not required. If you wish to change your child's permission to publish please contact the school.
<b>Organising teacher and lead contact:</b>	If you have any questions regarding the 2023 Year 6 Yearbook, or would like to opt out of specific types of information, please contact Mrs. Laurice Ghannoum via Class Dojo or the school email: <a href="mailto:leura-p.school@det.nsw.edu.au">leura-p.school@det.nsw.edu.au</a>

Kind Regards,

Ms Laurice Ghannoum  
Year 6 Yearbook Coordinator

Mrs May Ptolemy  
Principal



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Return the OPT OUT form to the Leura Public School office by Tuesday 31<sup>st</sup> October 2023  
This form only needs to be return if you **DO NOT** give Permission to Publish

**2023 YEAR 6 YEARBOOK – PERMISSION TO PUBLISH**

**OPT OUT NOTE**

**OPT OUT NOTE DUE: Tuesday 31<sup>st</sup> October 2023**  
**ONLY return the form if you DO NOT give permission to publish**

**I DO NOT GIVE PERMISSION** for my child's full name, survey responses, articles and/or photograph, taken at Leura Public School, to be included in the 2023 Year 6 Yearbook.

**I DO NOT GIVE PERMISSION** for this material to be published.

Student Name: \_\_\_\_\_ Class: \_\_\_\_\_

Parent/Caregiver Name: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Caregiver Signature: \_\_\_\_\_