



LEURA PUBLIC SCHOOL
Cnr Mount Hay Rd and Willow Park Ave
Leura, 2780
ph : 4784 1251 fax : 4784 3156
email : leura-p.school@det.nsw.edu.au

respect

responsibility

resilience

Leura Public School Snow and Evacuation Plan

Before school start time:

- Listen to the radio for weather updates - Move FM 107.9, 9002LT AM, 96.FM, 702AM or 89.12BLUFM between 7.00am and 9.00am. Check the Leura Public School Skoolbag app for any alerts or the News section of the School website.
- If snow has fallen or there is a threat of fire, please don't send children to school in the morning.
- If the Great Western Highway is closed due to snow, then our school will be non-operational.
- If roads are open and threat has passed, bring your child to school at first break (11:15am).
- Please do not leave children at school until you confirm that teachers are supervising. The school's phone number is 4784 1251. Please check the Leura Public School Skoolbag app and School website in the first instance.

Evacuation Procedures - From school grounds:

1. School is contacted by SES to signal that evacuation is necessary.
2. School calls parents of bus children to ensure there will be supervision for each child when they get off bus. Children will not be put on the bus if parent or nominee cannot be contacted unless being moved to an Evacuation Centre.
3. If you think an evacuation may be imminent please come and collect your child only if it is safe to do so. Please do not call the school to see what's happening. We have only two phone lines and these are required to be available for us to contact parents. Parents are requested to use their friend and community networks to collect their children should they not be able to in person. Please ensure the school has your written permission for the elected friend / community member to collect your child from school.
4. After the initial rush is over, remaining children will be brought together. Children can be collected from our school hall area. Please ensure that your child is signed out so we can track every student.
5. Staff will be evacuated if possible. The school will ensure there is adequate supervision for remaining students.
6. Staff will now begin to ring parents of remaining children. Parents will be asked to arrange for students to be collected by themselves or nominated person.

Additional Information

- The canteen will not operate on snow/bushfire days. No lunch orders can be filled on snow/bushfire days.
- The school will stay in contact with SES and Police.

Date: June 2016

Leura Public School
Policies and Procedures